

Events and Outreach Assistant

Are you passionate about community-building and outreach, and keen to develop your experience in an events environment?

From creating a welcoming atmosphere in the SU Living Room at Temple Quarter, to supporting outreach activity across campus, this role is all about helping students feel connected, supported, and at home. We're looking for a proactive and approachable individual to help bring our spaces and campaigns to life, and keep students engaged throughout the year.

You'll be working closely with a range of SU teams to deliver pop-up outreach and campaigns, acting as a key link between Temple Quarter departments and Bristol SU. You'll also support the wider SU Events Team in delivering engaging, inclusive and high-quality activity across campus that helps us create a vibrant student experience for all.

What's the job?

Role: Events and Outreach Assistant

Hours: 35 hours p/week (to be worked flexibly, to include evening & weekend work)

Salary: The starting salary for this role is £25,113

Contract: 1-year fixed term

Closing date: Thursday 18 June 2026, 9am

Who are we?

Part business, part charity, part membership body – Bristol SU is a seriously fun place to work. Our professional staff do something extraordinary every day: we support student leaders to give people a voice in their education, help people get the most out of their student experience and help people make the change they want in the world. We have over 26,000 members, 400 clubs and societies, a diverse range of professional services, and an innovative strategy that will help to create an inclusive and supportive University community.

What will you bring?

- You'll have experience in planning and running events.
- You'll be able to multi-task and problem-solve like a pro!
- You're a confident communicator and comfortable communicating with a range of audiences
- You'll be able to consistently deliver great customer service, in a busy environment

Why apply?

Because you're excited to make a difference!

We offer lots of great benefits including enhanced pay for parents taking maternity, adoption or shared parental leave, a competitive salary for the non-profit sector, a generous pension scheme and at least 40 days' holiday. We're committed to helping you achieve a healthy work-life balance through flexible working and are open to considering requests for part-time working. We provide professional training so that whatever your chosen field of work, with the right mix of challenge and support, you'll gain fantastic experience, and room to develop and advance your career.

We are proud to have been recognised through numerous accreditations and awards that demonstrate our commitment to creating a positive and supportive culture. We have appeared in the Inclusive Companies top 100 list and have won a number of awards for our commitment to diversity, including best Students' Union. We also won a Third Sector Excellence Award at the 2018 Investors in People Awards. No wonder 87% of our employees would recommend Bristol SU as a great place to work!

Equality, Diversity and Inclusion are central to life at Bristol SU. We approach our work with positivity and celebrate our diverse and unique communities. Our people are proud of our values and care about creating diverse and supportive communities that are inclusive of age, disability, gender, identity, race, religion, sexual orientation and experience.

Bristol SU strives to have an inclusive culture and an environment for all, underpinned by respect and compassion, where everyone feels welcomed, included, supported, valued and safe. Bristol SU recognises that candidates from some backgrounds/ identities may face additional barriers throughout their careers and when applying for new roles across the sector. We are committed to taking positive action to expand the diversity of our staff team by offering two guaranteed interview schemes – a scheme for people of colour and a scheme for disabled people.

Be yourself, be proud of the work you do and build a career in a place that knows different is good.

Key dates

- Closing Date: Thursday 18 June 2026, 9am
- Shortlisting: Thursday 18 and Friday 19 June 2026
- Interviews: Monday 29 June 2026

[Please visit our website to download our Applicant pack for more information before submitting your application.](#)

For general enquiries, please contact us at bristolsu-people@bristol.ac.uk.