



## Events Manager

### Can you lead a team to deliver an event program that keeps students coming back for more?

Bristol SU is looking for an experienced event manager with a passion for creating unforgettable experiences for students.

From leading on planning and delivering our Welcome Week, to managing a team of full-time events staff to deliver their own events, this role has student satisfaction at its core. We want our student community to start their year having the best time with us for Welcome Week and for them to keep coming back for more all year round, with a lively and engaging program of events both at the SU and in venues around the city.

### What's the job?

**Role:** Events Manager

**Hours:** 35 hours including evenings and weekend. We will consider requests for flexible working

**Salary:** £34,521 - £38,742 (starting at beginning of the scale)

**Contract:** Permanent

**Closing date:** Tuesday 23 July, 9am

### Who are we?

Part business, part charity, part membership body – Bristol SU is a seriously fun place to work. Our professional staff do something extraordinary every day: we support student leaders to give people a voice in their education, help people get the most out of their student experience and help people make the change they want in the world. We have over 26,000 members, 400 clubs and societies, a diverse range of professional services, and an innovative strategy that will help to create an inclusive and supportive University community.

### What will you bring?

- You'll have experience managing events (and people!)
- You'll have experience working with students and young people in a paid or voluntary capacity
- You'll be confident coordinating projects and programmes of activity
- You know how to build strong relationships and be a natural collaborator

### Why apply?

Because you're excited to make a difference!

We offer lots of great benefits including enhanced pay for parents taking maternity, adoption or shared parental leave, a competitive salary for the non-profit sector, a generous pension scheme and at least 40 days' holiday. We're committed to helping you achieve a healthy work-life balance through flexible working and are open to considering requests for part-time working. We provide professional training so that whatever your chosen field of work, with the right mix of challenge and support, you'll gain fantastic experience, and room to develop and advance your career.

We are proud to have been recognised through numerous accreditations and awards that demonstrate our commitment to creating a positive and supportive culture. We have appeared in the Inclusive Companies top 100 list and have won a number of awards for our commitment to diversity, including best Students' Union. We also won a Third Sector Excellence Award at the 2018 Investors in People Awards.

**Equality, Diversity and Inclusion are central to life at Bristol SU. We approach our work with positivity and celebrate our diverse and unique communities. Our people are proud of our values and care about creating diverse and supportive communities that are inclusive of age, disability, gender, identity, race, religion, sexual orientation and experience.**

**Be yourself, be proud of the work you do and build a career in a place that knows different is good.**

## Key dates

- Closing Date: Tuesday 23 July, 9am
- Interviews: Tuesday 30 July

**[Please visit our website to download our Applicant pack for more information before submitting your application.](#)**

For general enquiries, please contact us at [bristolsu-people@bristol.ac.uk](mailto:bristolsu-people@bristol.ac.uk).