



Course Representative

PGR students



Bristol SU

The Role:

PGR Reps work with other reps and university staff to improve the student academic experience. They do this by representing the issues and priorities of PGRs in their department to staff at course and school/department level.

PGR Reps are also members of the Bristol SU's Education Network, and full voting members of Student Council, ensuring that students on their programme have a voice in key SU decisions.

Usually there are one or two reps for every PGR programme at the University, resulting in a community of 100+ PGR Reps.

Core responsibilities as a PGR Rep are:

- **Gathering and understanding students' opinions**
 - Regularly communicating with your peers to hear their opinions
 - Sending out more formal surveys/questionnaires when appropriate
 - Ensuring that you are truly representative by considering students' varied experiences and backgrounds
 - Attending Bristol SU democratic events such as Student Council and Annual Members Meeting, to represent your course and to contribute to university-wide student issues.
- **Working with both staff and students to find solutions**
 - Attending Student-Staff Liaison Committees (SSLCs) in your school to report findings to university staff.
 - Working with staff to raise and resolve issues where appropriate.
 - Working with other PGR Reps to be a powerful collective voice.
- **Communicating and working with your Faculty Rep on issues that go beyond just your programme or department.**
 - Engaging with the SU's Education Network, to take part in student-led change through consultations, forums and Rep training events.
 - Communicating outcomes and updates back to your course-mates
 - Reporting results, explanations and changes back to your course-mates after meetings with university staff
 - Reporting key successes and progress to your Faculty Rep, or directly to Bristol SU.

Time Commitment:

PGR Reps spend an average of 1 hour a week on their role during term-time. This includes fixed-term commitments (such as Student-Staff Liaison Committees or Student Council) and communicating with their peers.

Because of the varying timelines for PGR study, the timescale of the PGR Rep role is flexible. Schools are asked to confirm who their reps are in June of each year, and most PGR Reps take up the position for one year, June-June. However, many stay on as reps for longer than this, and it is also possible to step down as a rep at other points in the year (for example if you want to focus on your write-up or are handing in).

If you are interested in standing for this role and want to know more about what it's like on a daily basis, e-mail bristolsu-representation@bristol.ac.uk or get in touch with your current PGR rep!